



SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING
PAPPANAMCODE, TRIVANDRUM – 695018

No. 589/PRL/2017/SCTCE

Dated 19.08.2023

OFFICE ORDER

Sub: SCTCE – Various Committees for the year 2023-24 – Mandatory Committee – Reconstitution – reg

The various committees for the academic year 2023-24 and the mandatory committees as insisted by AICTE/KTU have been reconstituted by the substitution of faculty/staff members who retired/left the institution. The Conveners should ensure the implementation of their action plan with the approval of the Principal. The periodic meeting of the committees must be conducted by the conveners. The periodic reports of the meetings of the committees have to be reported to the undersigned.

Mandatory Committees (Reconstituted)

Sl. No	Name of Committee	Members	Chairperson/ Convener	Tenure
1	IQAC (KTU)	Dr.Subu Surendran (Co-ordinator), Dr. Anoop Kumar S, Smt. Susmitha Kumari.S, Dr.Anoop.M.S, Dr.Shimi Lawrence, Dr. R. Sasikumar (Member-BoG), Smt. Sajitha Kumari R, Sri. Rajkumar R (nominee from local society-PTA), Student & Dr. Abhilash S S (Alumni), Sri. S. Venugopal, Joint General Manager, HLL Life Care Ltd, Sri. Biju K, Treasurer - IEEE kerala section	Head of Institution Principal (Chairperson)	upto 30.06.2025
2	Disciplinary Action Committee (DAC) (KTU)	Dr. Subu Surendran, Sri. Prem Kumar.J, Sri. Biju Jacob, Smt. Kavitha.K.V	Prof. Harikuttan K (HOD-ME) (Chairman)	upto 30.06.2025
3	Students Grievance & Appeals Committee (KTU/AICTE)	Dr.Shyji S (Convener), Sri. Harikuttan.K, Dr.Sheeja M K, Ms. Aparna Shibu, T7A	Principal (Chairman)	upto 30.06.2025
4	Students Welfare Committee (KTU)	Smt. Sandhya L, Dr.. Chitharanjan K	Dr.S.H.Anil Kumar (Chairman)	upto 30.06.2025
5	Grievance Redressal Committee for Faculty and Staff (AICTE)	Dr. K. B. Radhakrishnan, Dr. Anoop Kumar S (Convener), Dr. Kavilal E G, Dr. Soniya B, Sri. Joshy R S, Smt. Sajitha Kumari R	Principal (Chairman)	upto 30.06.2025
6	Anti-Ragging Committee (AICTE)	Civil & Police Administration - SI of Police, Local Media Non Government Organisation involved in youth activities Dr. Sabu.V R, Sri. Prem Kumar J, Dr. Shajan S, Smt. Suja Devi V, Dr.Smitha.P.S, Dr. Nelwin Raj N R, Sri. Pushpakumaran, Smt. Laila F, Sri. Arun.G.K, Sri. Suresh.L.B, Sri. Sathoshlal P M	Dr.E.Jayakumar (Convener), Dr. Ani Lawrence (Co-convener)	upto 30.06.2025
7	Internal Complaint Committee (ICC) (AICTE)	Dr.Shyji.S, Dr.. Ani Lawrence, Smt.Divya.J.K, Sri. Binu P Thomas, Ms. Jeswin Elizabeth James-B7 Ms. Akshara Bruno-R7, DevaPramod-U7, one member from amongst NGO committed to the cause of women	Smt. Rejimol Robinson (Presiding Officer)	upto 30.06.2025
8	Gender Justice Forum (Govt.)	Dr.Rohini.S, Smt. Divya.S, Smt. Meena.S.R, Ms. Rosmi Shaji, (R7A), Ms. Elizabeth Athulya, (B5)	Dr.Soniya.B	upto 30.06.2025
9	SC/ST Cell (AICTE)	Smt. Subha.V, Sri. Baji.K, Sri. Kumar.G.S, Sri. Suji.A	Dr.Kavilal.E.G Sri. Rejimoan R (Co-Convener)	upto 30.06.2025

10	IEDC	Sri. Biju Jacob, Dr.Sreejith.B.J, Dr. Jisu Elsa Jacob, Sri. Arun.G.K	Dr. Sabu.V.R (Convener) Dr. Sumesh C K (Co-Convener)	upto 30.06.2025
11	CGPU	Dr.Anoop.M.S, Sri. Sumesh.C.K, Smt.Susmithakumari.S, Sri.Rejimoan.R, Smt.Sandhya.L, Dr. Smitha P S, Dr. Sreejith B J	Dr. Sabu V R (Convener) Dr. Subu Surendran (Co-Convener)	upto 30.06.2025
12	NSS Unit	Dr. Chitharanjan K, Smt. Aparna P R, Dr. Rohini S, Sri. Baji K	(Programme Officers)	upto 30.06.2025

Various Committees constituted for the academic year 2023-24

(Duration one Academic Year)

Sl. No	Name of Committee	Members	Chairperson/ Convener	Co-convener
1	(Building, Civil & Furniture) Maintenance	Binu Rajan M R, Rejimoan R, Dr. Arun M, Joshi R S, Harikumar S, Rahul Kumar S, Suresh L B, Giju C	Dr. George M Joseph	Bindu Bernard
2	(Electrical, AC & Plumbing) Maintenance	Harikuttan K, Dr. George M Joseph, Reshmi Krishnan S, Harikumar S, Jayan J	Dr. Bobby Philip	Sigikumar T S
3	Transportation	Salim Paul, Bindu V, Kumar G S, Santhosh Kumar K, Vinayan S V	Dr. Kamal Krishna R	Dr. Rajesh SP
4	Library Council	Dr. Renjith R J, Reshmi Krishnan S, Suja Devi V, Rubeena S, Dr. Ani Lawrence, Syama R, Ameena A	Dr. Abhilash S S	Dr. Anup Thomas
5	R & D, Consultancy, Continuing Education	Dr. Smitha P S, Dr. Lakshmi V S, Dr. George M Joseph, Dr. Bobby Philip, Biju Jacob, Dr. Sreejith B J, Dr. Kavilal E G, Dr. Sumesh C K, Dr. Anup Thomas, Dr. Rinu Sathyan, Dr. Abhilash S S, Rejimol Robinson	Dr. Mohan G / Dr. Anil Kumar S H	Dr. Shyji S
6	Professional Societies	Deepa A K, Sandhya L, Dr. Nelwin Raj N R, Susmitha Kumari S, Dr. Soniya B, Kavitha K V	Dr. Sumesh C K	Dr. Kavilal E G
7	Computer Services & Networking	Rejimoan R, Arun G K, Harikumar S, Saji G, Sen K V	Rejimol Robinson	Dr. Sumesh C K
8	College Union & Student Activities including CULT A WAY	Baji K, Binu Rajan, Syama R, Dr. Rinu Sathyan, Dr. Sreejith B J, Dr. Sanukrishna S S, Dr. Chitharanjan K, Dr. Rohini S, Praveen P K, Rahul Kumar S	Dr. George M Joseph	Dr. Kamal Krishna R (Cult-A-way)
9	Canteen Committee	Aparna P R, Dr. Arun M, Kannan T S, Pramod M R, Binu P Thomas, Shajahan A	Dr. Kavilal E G	Dr. Shajan S
10	Staff Welfare	Dr. Sanu Krishna S S, Susmitha Kumari S, Ameena A, Aparna P R, Reshmi Krishnan S, Soja Salim, Meena S R, Sen K V, Meenambika V S, Praveen P K, Rahul Kumar S	Kumar G S	Dr. Jisu Elsa Jacob
11	Hostel Committee	Baji K, Binu P Thomas, Pramod M R, Meenambika V S, Meena S R	Dr. E. Jayakumar	Dr. Smitha P S
12	College Magazine, Publication & Public Relation	Dr. Bobby Philip, Baji K, Rubeena S, Dr. Chitharanjan K, Syama R Arun G K, Praveen P K	Dr. Sanukrishna S S	Dr. Lakshmi V S

13	Attendance Monitoring (Staff & Students)	Dr. Subu Surendran, Bindu V, Reshmi Krishnan S, Dr. Renjith R J, Sumesh C K, Saji G	Dr. Shimi Lawrence	Sigikumar T S
14	AICTE Application & Accreditation	Dr. Shimi Lawrence, Bindu V, Susmitha Kumari S, Preeja V Saji G	Dr. Subu Surendran	Dr. Anoop M S
15	House Keeping	Shajahan A, Meenambika V S, Ajayakumar V R, Suji A, Kirannath G	Gayathri V	Meena S R
16	Class/Time table Monitoring	All HODs, Dr. Nisha Jose K, Gayathri V, Kavitha K V, Dr. Jayakumar E, Dr. Abhilash S S, Dr. Smjtha P S	Dr. Chithrakumar V K	Reshmi Krishnan S
17	Website Automation & Software	Rejimoan R, Dr. Sanukrishna S S, Dr. Rohini S, Saji G, Arun G K	Binu Rajan M R	Dr. Lakshmi V S
18	Women's Forum	Sandhya L, Dr. Jisu Elsa Jacob, Reshmi Krishnan S, Ani Lawrence, Ameena S	Dr. Rohini S	Soja Salim
19	Sports	Baji K, Dr. Rajesh S P, Dr. Sanukrishna S S, Earnest Robinson, Suresh L B, Kannan T S, Sanal Kumar S	Dr. Arun M	Prem Kumar J
20	Green Protocol	Dr. Nisha Jose K, Sajith Sethu P, Suja Devi V, Gayathri V, Dr. Chitharanjan K, Shajan S	Dr. Anoop M S	Sigikumar T S
21	Disciplinary Action / Students Advisory System	Dr. George M Joseph, Harikuttan K, Dr. Shyji S, Shajan S, Dr. Sanukrishna S S, Preeja V, Bindu V, Binu Rajan M R, Arun G K	Dr. Renjith R J	Dr. Sreejith B J
22	Examination Cell	Subha V, Biju Jacob, Aparna P R, Sigikumar T S	Kavitha K V	Dr. Sumesh C K
23	EC of PTA	Head of all Departments, Dr. Shimi Lawrence (Treasurer)	Dr. Bobby Philip	

Note: 1. All HODs and Deans shall be invited members in all the Committees upon requirement.

2. In the event of a Member/ Convener/Chairman of a committee leaving the organisation, the Convener/Co-Convener of the committee concerned should report the matter in writing to the Principal to appoint a substitute.


19/01/23
PRINCIPAL

To
The members concerned